



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
U.S. NAVAL BASE GUAM
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IN REPLY REFER TO

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Ser N00J/0389

20 AUG 2020

From: Commanding Officer, U.S. Naval Base Guam

To: Distribution

Subj: U.S. NAVAL BASE GUAM PUBLIC HEALTH ORDER – HPCON CHARLIE

Ref: (a) NAVADMIN 147/20, Navy Guidance to Commanders on Adjusting HPCON and Base Services, dated 20 May 2020
(b) Joint Region Marianas, Set Health Protection Condition (HPCON) Charlie, DTG 200325Z AUG 20
(c) U.S. Naval Base Guam Public Health Order – HPCON BRAVO, Rev. 1, 5800 Ser N00J/0386, dated 19 August 2020
(d) DoDI 6200.03, Public Health Emergency Management (PHEM) Within the DoD
(e) Secretary of Defense Memorandum, Department of Defense Guidance on the Use of Cloth Face Coverings, dated 5 April 2020
(f) NAVADMIN 100/20, Navy Guidance on the Use of Face Coverings, dated 5 April 2020
(g) NAVADMIN 194/20, Face Coverings in Uniform, dated 8 July 2020
(h) NAVADMIN 113/20, Restriction of Movement Guidance Update, DTG 171541Z APR 20
(i) NBG Restriction of Movement (ROM) Standard Operating Procedure, Rev. 6, dated 14 August 2020
(j) NBG Force Health Protection Enclaves Concept of Operations (CONOPS), dated 12 June 2020
(k) NBG Contact Tracing Standard Operating Procedure (SOP), dated 19 AUG 20

1. Situation: U.S. Naval Base Guam (NBG), Joint Region Marianas (JRM), and the NBG Public Health Emergency Officer (PHEO) continue to monitor conditions related to the ongoing Coronavirus Disease 2019 (COVID-19) Pandemic onboard NBG, on the island of Guam, and throughout the region. At the time of issuance of this order, the following situation exists:

a. Higher Headquarters (HHQ) Guidance:

1) The Government of Guam (GovGuam) issued Executive Order (E.O.) 2020-27 on 14 August 2020 setting Public Health Condition of Readiness (PCOR) ONE, significantly increasing COVID-19 mitigation restrictions;

2) The Secretary of Defense issued Guidance for Commanders on Risk-Based Changing of Health Protection Condition (HPCON) Levels During the Coronavirus Disease 2019 Pandemic on 19 May 2020 establishing criteria for adjustment of HPCON posture on Department of Defense (DoD) installations;

3) The Chief of Naval Operations issued reference (a), Guidance to Commanders on Adjusting HPCON and Base Services (NAVADMIN 147/20) on 20 May 2020; and

4) Commander, Joint Region Marianas issued reference (b) on 20 August 2020, ordering installations within JRM to set HPCON CHARLIE.

b. The NBG PHEO has reported current data indicates an increasing trajectory in the number of influenza and COVID-like illness cases onboard NBG and on Guam over the preceding fourteen (14) days. The NBG PHEO has reported current data indicates an increasing trajectory in the number of positive COVID-19 cases onboard NBG and on Guam over the preceding fourteen (14) days.

2. Health Protection Condition CHARLIE: In light of the situation described above and in accordance with reference (b), NBG hereby sets HPCON CHARLIE. This order is effective *immediately*.

3. Cancellation: Reference (c) is hereby cancelled. All personnel are advised NBG shall remain postured for potential transition to HPCON DELTA *without prior notice* if conditions warrant and will remain ready to execute functions allowed when transitioning back to HPCON BRAVO.

4. Applicability: This order is applicable to *all personnel onboard NBG*, including active duty service members, activated National Guard and reserve forces members, DoD and other U.S. Government civilian employees, dependents of military or civilian personnel, contractors, subcontractors, civilian mariners, indirect hire agreement employees, DoD beneficiaries, guests, and other individuals who are subject to DoD authority (hereinafter referred to as “personnel”). This order is also applicable to all commands, activities, agencies, and departments who are permanent or temporary tenants or provide services onboard NBG (hereinafter referred to as “Tenant Commands”).

5. Extension of Public Health Emergency: In accordance with reference (d), the declared Public Health Emergency onboard NBG is hereby extended *until further notice*.

6. Status of Installation Access and Services:

a. Commanding Officers (COs), Officers-in-Charge (OICs) and leadership of other Tenant Commands shall limit their personnel accessing NBG for work or military operations to Mission Essential Personnel (MEP) only. For the purpose of this order, MEP is defined as those personnel who support **operations, activities, and investments (OA&I)** which directly contribute to U.S. National Defense and INDOPACOM strategies and directly support training, operations and exchanges while simultaneously balancing the minimization of the spread of COVID-19 on the Force (military and civilian), our Families, and the local community. Unit COs and OICs remain responsible for making and enforcing MEP determinations. For non-military tenants, this authority is delegated to the NBG Executive Officer (XO). However, MEP designations SHALL also consider work space configurations that are supportive of social distancing and minimize close contact interactions, required use of PPE and established office/workspace cleaning per CDC guidelines. Special consideration should also be made for personnel identified as “Need Extra Precautions” or “others at risk” per CDC guidelines.

b. Essential OA&I: All essential OA&I must undergo a risk assessment prior to approval and execution. Only essential OA&I which are mitigated to be Low Risk will be authorized.

c. Installation Access: All persons with valid base access credentials are hereby authorized to access NBG any day and at any time. However, working personnel must adhere to their command or office’s MEP policy when accessing work spaces onboard NBG.

d. NBG will close many installation services and facilities previously opened while in HPCON BRAVO. Status of official installation services are posted on the NBG Facebook page. See <https://www.facebook.com/USNavalBaseGuam> for the most up to date information regarding facility and services openings and operating hours.

7. COVID-19 Additional Protection and Mitigation Measures:

a. Mandatory Social Distancing Policy: All personnel onboard NBG *shall maintain social distancing at all times*, that is no less than six (6) feet between persons, unless necessarily required for the accomplishment of an essential task. Whenever social distancing is not possible, face coverings *SHALL* be worn. At the conclusion of any essential task, personnel shall maximize social distancing. Social distancing is not required between persons who share the same residence or dwelling unit.

b. Mandatory Cloth Face Covering (CFC) Policy: In accordance with references (e) through (g), all personnel onboard NBG *shall* wear an acceptable CFC when there is a possibility they cannot maintain at least six (6) feet of social distancing. This policy is required for all personnel onboard NBG and applies in all situations not specifically covered by paragraphs b(1) through b(7) below.

1) Acceptable CFCs: CFCs shall fit snugly on the face, fully cover the mouth and nose, extend over the chin, and be constructed of cloth fabric material. CFCs can be either reusable or disposable, including medical face coverings. While the wearing of face shields is authorized, face shields are not a substitute for a CFC. Neck fleece and bandanas are less effective in reducing respiration and voice associated particles and shall not be worn. Masks with valves facilitate exhalation through the mask and decreases efficacy. Masks with valves are prohibited.

2) Children and Others Requiring Assistance: In accordance with U.S. Centers for Disease Control (CDC) recommendations, face coverings are *not* required to be placed on children *younger than two (2) years of age*, anyone who has trouble breathing, is incapacitated, or is otherwise unable to remove the cover without assistance. CFCs are required for children age two years (inclusive) and older.

3) Gates: CFCs shall be worn by everyone attempting access when entering the installation through an entry control point/gate.

4) Navy Exchange (NEX) and Defense Commissary Agency (DeCA) Orote Commissary: CFCs shall be worn *at all times* while waiting to enter or within all NEX and DeCA facilities onboard NBG, regardless of social distancing. Patrons without a CFC will *not* be allowed to enter NBG facilities. In addition, the concrete walkway area in front of the main NEX and DECA Orote Commissary delineated by bollards is a mandatory CFC zone.

5) Physical Training (PT) or Exercise: Personnel are not required to wear a CFC when conducting individual outdoor PT or exercise. However, personnel should carry a CFC with them if there is a possibility that before, during, or after the PT, they will be unable to maintain six feet of social distancing. Requirements for indoor NBG PT facilities will be promulgated specific to the individual facility. Unit Commanders executing command/group PT shall perform an operational risk management assessment prior to conducting PT and implement additional risk mitigations during PT.

6) Shared Residence: Personnel who share the same residence or dwelling unit are not required to wear a CFC when within six feet of each other.

7) Vehicles: All personnel not sharing the same residence or dwelling unit shall wear CFC when inside of a motor vehicle or other transportation conveyance.

8) Mask Protocol: Personnel should avoid touching their masks during wear. When removing a mask, personnel should avoid touching the mask and handle via ties or loops. Masks must be worn when speaking. Personnel shall not lower their masks when speaking.

c. Shelter-in-Place Order for Symptoms: Persons who are experiencing flu-like symptoms *SHALL shelter-in-place at their residence*, contact appropriate medical authorities, and notify their applicable Tenant Command. The USNH Guam Medical Screening Call Center is available at (671) 333-2772/2773/2774. Personnel experiencing flu-like symptoms are specifically prohibited from transiting onboard NBG unless for the express purpose of seeking medical care.

d. Sanitary Practices: All persons onboard NBG shall continue to practice sanitary hygiene including regular handwashing with soap and warm water *for at least twenty (20) seconds*, use of hand sanitizer containing at least 60% alcohol solution, and cleaning and sanitization of regularly touched surfaces including door knobs, phones, tools, etc. Additionally, personnel shall practice sanitary respiratory protocols, including use of tissues and sneezing or coughing into one's arm.

e. Social Gatherings Limits: Outdoor social gatherings onboard NBG are authorized. However, outdoor social gatherings *must adhere to social distancing and cloth face covering protocols*, and must NOT exceed ten (10) persons. Indoor social gatherings onboard NBG who do not share the same residence or dwelling unit are prohibited.

f. Prohibition on Organized Sports: Organized competitions, team sports, tournaments, and leagues are not authorized indoor or outdoor onboard NBG.

g. High-Risk Populations: Special consideration is strongly encouraged for high-risk populations, including those who are immunocompromised and the elderly. Personnel identified as high-risk are encourage to stay home, practice enhanced mitigation measures, and contact medical authorities if they experience flu-like symptoms.

8. Contact Tracing Procedures and Reporting Requirements:

a. Responsibilities of Tenant Commands (including all commands, activities, agencies, and departments onboard NBG) and in accordance with reference (k):

1) Immediately upon notice of a COVID-19 positive test result for personnel under your cognizance, Tenant Commands shall take immediate steps to isolate all positive individuals (PI).

2) Within one (1) hour of notice of a PI, Tenant Commands shall report all PI cases to the NBG Emergency Operations Center (EOC). This report shall include the name and contact information of the PI, Tenant Command/unit, and personnel status (AD/CIV/Contractor/Dep/etc.) and isolation location.

3) After reporting to the NBG EOC, Tenant Commands shall ensure compliance with reference (h).

b. Responsibilities of NBG Public Health Emergency Officer (PHEO). The NBG PHEO, with the assistance of the PI's tenant command, is responsible for ensuring the proper execution of contract tracing investigations for all applicable personnel in accordance with reference (k). The NBG PHEO shall ensure the following procedures and requirements are met:

1) The PHEO is responsible for notifying the NBG EOC of all manpower and personnel requirements which are necessary to meet the timelines provided herein.

2) The PHEO is responsible for screening all personnel selected to perform contact tracing for appropriate capability and maturity to exercise the responsibilities herein. All personnel conducting contact tracing shall be properly trained to perform their assigned duties.

3) Within one (1) hour of a positive result, the PHEO shall contact the PI. Completion shall be reported to the NBG EOC.

4) Within four (4) hours of a positive result, the temporal and geographical scope of the contact tracing investigation shall be completed. Additionally, contact information for PI potential contacts shall be obtained. Completion shall be reported to the NBG EOC.

5) Within twenty-four (24) hours, all contact tracing investigations shall be completed absent extraordinary circumstances. Completion shall be reported to the NBG EOC.

6) The names of all personnel determined to be a CLOSE CONTACT in accordance with reference (h) shall be forwarded to the NBG EOC for issuance of ROM orders.

7) While any contact tracing investigations remain open, a situation report (SITREP) shall be made to the NBG EOC no later than 0730 daily. The SITREP shall include the number of open investigations, the total number of potential close contacts, the number of contacts reached, the number of contacts deemed a close contact in accordance with reference (h), and the number of contacts ruled out as close contacts.

8) The PHEO shall ensure compliance with requirements for the protection of personal and health information in accordance with reference (d).

c. Relationship to Disciplinary Investigations or Proceedings: NBG will not subject any individuals participating in contact tracing investigations to disciplinary action for statements made in the course of such investigations. NBG personnel conducting contact tracing investigations shall not administer rights advisements to personnel under investigation and shall not report suspected misconduct discovered in the course of contact tracing. Commands wishing to pursue disciplinary investigations or proceedings are advised not to use information from contact tracing and to ensure that all disciplinary proceedings are not predicated on contact tracing information.

9. NBG COVID DEFEAT Emergency Operations Center: NBG will continue operation of its EOC as NBG's central point of contact for all COVID-19 response operations, including travel and restriction of movement (ROM) procedures and requirements. NBG EOC will operate twenty four (24) hours per day, every day unless otherwise directed.

a. All required reports or inquires shall continue to be routed to the NBG EOC via electronic mail to M-GU-NBG-EOC-BTLWTCH@fe.navy.mil or telephonically to (671) 333-2781/2784 or (671) 333-6455. All NBG requests for support (RFS), information (RFI), or facilities (RFF) shall be forwarded to the NBG EOC for tracking and processing.

b. Restriction of Movement (ROM): All Tenant Commands and personnel shall comply with ROM procedures as established by reference (i). All personnel are advised that off-island travel is likely to trigger a ROM requirement upon return to Guam.

10. NEX and DeCA Orote Commissary:

a. Mitigation Measures: Personnel inside all NEX and DeCA facilities onboard NBG installations are subject to the social distancing and CFC policies as outlined in paragraphs 6(a) and 6(b). Additionally, the number of personnel shopping per family *should be minimized to the maximum extent possible*. Whenever feasible, it is strongly recommended children not accompany shoppers. If children

do accompany shoppers, *parents are responsible for ensuring children maximize social distancing* and prevent unnecessary interactions with other patrons.

b. **Traffic Control Devices:** Access roads and parking lots to the NEX Main Store and the Orote Commissary will be controlled to ensure safe traffic flow and patron safety, facilitate maximum patron limits, and enforce social distancing protocols. Patrons shall not move or otherwise circumvent traffic control devices including signs, barricades, cones, or other indicators, or otherwise enter areas, including parking lots, which are closed. Additionally, patrons shall abide by all directions given by NBG Naval Security Forces.

c. **Posted Prohibitions:** All NEX and DeCA facilities onboard NBG shall post signs in conspicuous locations at all facility entrances stating that patrons experiencing symptoms are prohibited from entering the facility. Patrons who are experiencing flu-like symptoms shall not enter any NEX or DeCA facility. Waiting lines for entrance into all NEX and DeCA facilities are subject to closure forty five (45) minutes prior to regular store closing.

d. **Purchase Limits:** To preserve inventory of critical public health supplies, the NEX and DeCA are authorized to continue implementation of limits on critical supplies as conditions warrant. To ensure equitable distribution of commercial products for *all NEX and DeCA patrons*, shoppers will be limited to one (1) shopping cart per family. Additionally, shoppers are prohibited from making purchases which are excessive or unreasonably disproportionate in volume. Excessive purchasing of *all products* will be monitored and enforced. NEX and DeCA Duty Managers are authorized to determine when purchases are excessive and to contact NBG Security Forces to report suspected violations.

11. Force Health Protection Enclaves (FHPE):

a. NBG has established numerous FHPEs across NBG installations in accordance with reference (j), including COVID-19 ROM facilities. All FHPEs are marked by Force Health Protection Barriers (FHPB). All personnel requiring access to a FHPE *are subject to enhanced COVID-19 screening, including screening questionnaires, temperature checks,* and other measures as required. These FHPEs are established for the safety and protection of the individuals within their boundaries as well as the safety and protection of persons outside of the boundaries. Personnel onboard NBG shall not break a FHPB without specific authorization. This prohibition includes the unauthorized delivery of food or other items to personnel subject to ROM. Personnel found to have broken a FHPB without authorization are subject to administrative and criminal penalties for violations of this order.

b. **COVID-19 Low-Likelihood Zones (CLLZ).** As described in reference (j), NBG has established several permanent and, on occasion, temporary CLLZs, also known as “bubbles”. These CLLZs includes vessels whose personnel have been underway or sequestered for a period of greater than fourteen days. The Public Health protection measures defined in this directive are not applicable to personnel in these zones. Strict ingress/egress procedures and protocols are required for CLLZs.

c. NBG and all tenants shall identify Mission Critical Personnel (MCP) in support of executing FHPE CONOPS, reference (j), and mission critical OA&I. Authority to determine mission critical OA&I and MCP to support these OA&I is hereby delegated to COs and OICs of all tenants. For non-military tenants, this authority is delegated to the NBG XO. COs and OICs shall consider additional mitigation measures for individuals identified as mission critical, including but not limited to mandatory wearing of N95 masks and development of personal FHPEs.

12. Off-Base Activities: This order is applicable to active duty military members while off of the installation and is enforceable under the Uniform Code of Military Justice (2019 Ed.). When not onboard

NBG, all personnel are required to follow Guam law and regulations, to include E.O. 2020-27. Additionally, active duty military members who encounter circumstances while off of the installation where individuals are not practicing social distancing or wearing face covering are directed to remove themselves from these high risk environments.

13. Non-Government Contract Commercial Activities: Commercial activities not falling under the cognizance of an approved government contract are not authorized.

14. Enforcement: Any person who refuses to obey or otherwise violates this or other lawful public health orders during the declared public health emergency may be detained. Those not subject to military authority may be detained until appropriate civilian authorities can respond. Violations of procedures, protocols, provisions, or orders issued in conjunction with the public health emergency may be charged criminally under the Uniform Code of Military Justice and/or under Section 271 of Title 42, United States Code (U.S.C.). Pursuant to Section 271 of Title 42, U.S.C., violators are subject to a fine up to \$1,000 or imprisonment for not more than one year, or both. In addition, personnel found in violation of this order are subject to administrative actions including suspension of privileges and exclusion from the installation.

15. Point of Contact: My point of contact for this matter is the NBG Executive Officer, CDR Keith Wilber, USN. He can be reached at (671) 339-4226 or via electronic mail to Keith.Wilber@fe.navy.mil.

J. M. GRIMES