



DEPARTMENT OF THE NAVY
U.S. NAVAL BASE GUAM
PSC 455 BOX 152
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Ser N00J/0264
5 Aug 21

From: Commanding Officer, U.S. Naval Base Guam
To: Distribution

Subj: U.S. NAVAL BASE GUAM PUBLIC HEALTH RESTRICTION OF MOVEMENT
STANDARD OPERATING PROCEDURE – REVISION THIRTEEN

Ref: (a) DoDI 6200.03, Public Health Emergency Management (PHEM) within the DoD
(b) Commanding Officer, U.S. Naval Base Guam ltr 6200 Ser N00J/0263 of 5 Aug 21
(c) NAVADMIN 110/21 U.S. NAVY COVID-19 Standing Guidance
(d) USD (P&R) Force Health Protection Guidance Supplement 20 of 12 Apr 21
(e) CNO (N1) Memo for Hardship Duty Pay Restriction of Movement of 31 Mar 20
(f) Joint Memorandum for DoD Personnel Assigned on Guam from CJRM, AAFB, and GUNG, Public Health Restriction of Movement Policy of 31 Jul 20
(g) COMPACFLT Supplemental Measures Personnel Attached to Visiting COMPACFLT Deployable Units During COVID-19 Pandemic, DTG 310019Z JUL 20
(h) GovGuam Executive Order 2021-16 of 21 Jul 2021
(i) Consolidated INDOPACOM Force Health Protection of 26 Apr 21
(j) GovGuam DPHSS Guidance Memorandum 2020-11 Rev 13 of 2 Jul 2021
(k) USD (P&R) Force Health Protection Guidance Supplement 15 Rev 2 of 2 Jul 21
(l) Joint Region Marianas ltr 6200 Ser J00J/0036 of 14 May 21

Encl: (1) ROM Letters Templates
(2) Command Immunization Verification Template
(3) Expected Arrivals Spreadsheet
(4) CCIR Template

1. **Purpose.** To establish a standard operating procedure (SOP) for Public Health Restriction of Movement (ROM) operations for Department of Defense (DoD) personnel permanently or temporarily assigned to U.S. Naval Base Guam (NBG) or a NBG tenant command, in accordance with references (a) through (l).

2. **Applicability.** This SOP applies to all DoD active duty members and civilians, dependents, DoD contractors holding DoD-issued Common Access Cards (CACs), DoD contractors or subcontractors, and other personnel subject to DoD or Government of Guam (GovGuam) ROM who are permanently or temporarily assigned to NBG, a unit homeported or located onboard (NBG) (hereinafter DoD personnel). All DoD personnel may be subject to ROM to mitigate the spread of the COVID-19 pandemic.

Subj: U.S. NAVAL BASE GUAM PUBLIC HEALTH RESTRICTION OF MOVEMENT
STANDARD OPERATING PROCEDURE – REVISION 13

3. Cancellation. The issuance of this SOP cancels NBG ltr 6200 Ser N00J/198 of 18 May 2021—NBG ROM SOP Revision 12. This SOP shall remain in effect until superseded or discontinued.
4. Responsibility. Consistent with reference (c), NBG maintains tracking and reporting responsibility for all DoD personnel subject to ROM. Parent commands are responsible for supporting their personnel subject to ROM. This includes arranging for lodging, issuing ROM letters, and ROM sustainment and compliance monitoring.
5. Definitions. The following definitions are applicable to this SOP:
 - a. Quarantine. ROM appropriate for personnel with no COVID-19 symptoms who have either recently returned to Guam from travel, or have had close contact with a known COVID-19 positive patient and who are asymptomatic and not preparing to enter a bubble. Personnel under quarantine may be designated as essential or non-essential.
 - b. Isolation. ROM appropriate for personnel due to the development of potential COVID-19 symptoms or as a result of a positive COVID-19 test and who are not preparing to enter a bubble.
 - c. Close Contact. Being within six (6) feet of an infected individual for a cumulative total of fifteen (15) minutes or more over a twenty-four (24) hour period, starting from two (2) days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the time the patient is isolated. Close contact can also occur through direct contact (e.g. being coughed or sneezed upon by a COVID-19 positive individual). Under these circumstances, an individual is considered a close contact, even if they were wearing a cloth face covering (CFC).
 - d. Unaccompanied Minor. A person under the age of eighteen who travels into Guam without the presence of a parent or legal guardian.
 - e. Immunized. An individual who has completed the vaccine series and is considered immune (to the level of efficacy of the vaccine) at least fourteen days after receiving the second dose of the vaccine. If completing a single-dose COVID-19 vaccine, an individual is considered immunized fourteen days following that single dose.
 - f. Recovered Positives. Persons who are fully recovered from a laboratory confirmed diagnosis of COVID-19 infection within the previous ninety (90) days.
6. ROM Policy. ROM for the purpose of this SOP includes Quarantine, and Isolation—categorized based on the above definitions. Parent commands are responsible for all personnel under their cognizance who are subject to ROM, including active-duty, reserve on orders, dependents, contractors, and temporary duty personnel.
 - a. ROM Orders. Per reference (1), all area Commanding Officers and Officers-in-Charge are delegated the authority to issue ROM orders. Parent commands shall issue ROM orders to all personnel subject to ROM under their cognizance. These orders provide formal notice to

**Subj: U.S. NAVAL BASE GUAM PUBLIC HEALTH RESTRICTION OF MOVEMENT
STANDARD OPERATING PROCEDURE – REVISION 13**

personnel of their restricted status. These orders should also outline the ROM process and responsibilities of the person subject to ROM and their parent command. Parent commands should obtain written acknowledgment of receipt of the letter within twenty-four hours of issuance. A template ROM order is provided as enclosure (1).

b. ROM Duration. In accordance with references (c) through (l), ROM duration is a case-by-case determination that depends on immunization and testing status of each person.

(1) Post Travel ROM: Non-immunized personnel shall execute quarantine ROM for ten (10) days following arrival on Guam. This 10-day ROM requirement may be reduced to seven (7) days if a negative COVID-19 test is administered within 48 hours prior to the end of the 7-day ROM. Parent commands are responsible for coordinating COVID-19 testing for their personnel who want to test out of ROM on day 7. Parent commands without internal testing ability may request assistance from USNH Guam via email at usn.guam.navhospgu.list.hospital-command-center@mail.mil. Following 7 or 10-day quarantine, personnel shall adhere to strict force health protection measures for the full fourteen days after initiation of ROM. Non-immunized personnel who share a household with immunized personnel may conduct their ROM in shared lodging with immunized family members not in a ROM status.

(2) Immunized personnel are not required to conduct post-travel ROM. Parent commands are responsible for validating the status of all personnel utilizing this ROM exemption. Per references (j) and (l), immunized personnel must provide two forms of immunization verification. Reference (j) outlines qualifying forms of proof. Many of these forms are accessible via Tricare Online at www.tricareonline.com. Alternatively, enclosure (2) is a template command verification—an authorized secondary immunization verification.

(3) Recovered positives are not required to conduct post-travel ROM. Personnel in this category must present documentation of the laboratory confirmation of their positive COVID-19 test dated no earlier than ninety (90) days prior to arrival to fall under this category.

(4) ROM Isolation due to a COVID + Determination: Isolation will be for at least ten (10) days following symptom appearance for mild to moderate illness. This ten (10) day duration applies regardless of any “test out” or shortened duration requirements authorized by GovGuam.

(5) Close Contact ROM: Per reference (k), Close Contacts must quarantine for fourteen (14) days and self-monitor for symptoms of COVID-19. Immunized individuals who are considered close contacts are not required to quarantine, but must still self-monitor for fourteen (14) days. Shortened quarantine periods are possible if:

(a) The person has tested negative for COVID-19 and remains symptoms free for ten (10) days; or

(b) The person is asymptomatic and their presence is required in the workplace. This mission essential determination is the responsibility of the cognizant parent command.

**Subj: U.S. NAVAL BASE GUAM PUBLIC HEALTH RESTRICTION OF MOVEMENT
STANDARD OPERATING PROCEDURE – REVISION 13**

c. **ROM Facilities.** DoD personnel arriving on Guam may quarantine at their private off-base residence, on-base facility, or off-base facility. Regardless of ROM location, a parent command representative must be present at the airport to assume responsibility for arriving DoD personnel and provide transport to their ROM location.

d. **ROM Compliance.** Parent commands are responsible for ensuring their personnel's compliance with ROM procedures—regardless of ROM location. Parent commands shall implement necessary controls to monitor compliance and investigate and take appropriate action in response to all reported instances of ROM policy violation.

e. **Unaccompanied Minors.** In alignment with reference (j), unaccompanied minors shall quarantine at the residence of the parent, legal guardian, or authorized representative who presents at the airport to assume responsibility for the minor. If an unaccompanied minor is not received at the airport by the parent, guardian, or authorized representative, Child Protective Services will be notified. The parent, legal guardian, or authorized representative will be asked to sign a GovGuam Voluntary Quarantine Acknowledgement form indicating willingness to comply with the quarantine requirements on behalf of the minor and will be assigned a non-essential ROM letter.

f. **NBG Facilities Off-Limits to ROM Personnel.** Personnel in ROM are restricted from accessing the following facilities: all Navy Exchange (NEX) facilities onboard NBG, the NBG Orote Commissary, all NBG Morale, Welfare, and Recreation (MWR) facilities, NBG Housing Office, NBG Personal Property Office, Department of Defense Education Activity (DoDEA), and Personnel Support Detachment Guam.

7. Pre-ROM Preparation. Parent commands are responsible for arranging ROM lodging for their personnel.

a. **ROM Lodging.** ROM may be executed at a private off-base residence, on-base quarantine facility, or an off-base facility as appropriate. ROM lodging may be reserved by contacting Navy Gateway Inns & Suites at 671-339-5139.

b. **Airport Reception Desk Notification.** Parent commands must email NBG Public Health Support (PHS) a list of non-immunized arriving personnel no later than 1400 three (3) business days prior to arrival utilizing enclosure (3).

c. **COVID-19 Testing.** Parent commands must ensure that their personnel traveling from a foreign country have obtained a negative COVID-19 test within 72 hours of arrival on Guam in accordance with references (e), (j), and (k).

8. Airport Arrival Procedures. Parent commands are responsible for providing appropriate personnel at each respective airport (Guam International Airport and AAFB) to receive arriving personnel issue the traveler a ROM order and provide transportation from the airport to their lodging location. Unimmunized personnel who are not received by their parent command at the airport will be directed to ROM in accordance with GovGuam procedures.

Subj: U.S. NAVAL BASE GUAM PUBLIC HEALTH RESTRICTION OF MOVEMENT
STANDARD OPERATING PROCEDURE – REVISION 13

9. ROM Sustainment and Reporting.

a. ROM Sustainment. Parent commands are responsible for all sustainment activities for their personnel in ROM regardless of their ROM location. This includes transportation, medical and non-medical care, meals, hygiene, and quality of life items.

b. ROM Daily Reporting Requirements. NBG and tenant commands shall submit daily reports on the status of their personnel in quarantine and isolation to NBG Public Health Support (PHS), no later than 1000 daily to M-GU-NBG-EOC-BTLWTCH@fe.navy.mil. Negative reports are not required.

c. COVID-19 CCIRs. Tenant commands shall submit a Commander's Critical Information Report (CCIR) using the template provided in enclosure (4) to NBG PHS BWC at 671-333-2784 or via email at M-GU-NBG-EOC-BTLWTCH@fe.navy.mil within two hours of the following events:

- (1) Confirmed COVID-19 positive;
- (2) Person deemed a Person Under Investigation (PUI) for COVID-19;
- (3) Identification of notification of a passenger with symptoms consistent with COVID-19 or a confirmed COVID+ at Guam International Airport or AAFB;
- (4) ROM violation;
- (5) Injury or death related to COVID-19; or
- (6) Transfer of ROM personnel to any higher care facility.

10. ROM Release. ROM orders do not automatically expire at the conclusion of the seven or ten day period. Parent commands are responsible for verifying that all ROM release requirements have been met in accordance with current return to work guidance. All personnel subject to ROM shall follow—and commands shall enforce—ROM requirements until issuance of a ROM Release Letter.

11. Point of Contact. Questions concerning this SOP shall be directed to NBG PHS BWC at 671-333-2784 or via email at M-GU-NBG-EOC-BTLWTCH@fe.navy.mil.

M. D. LUCKETT

Distribution:
All Hands
All Tenant Commands JRM